

## INSTRUCTIONS FOR ACCESSING AND WORKING WITH VETVIEW RESULTS PORTAL

- New and existing clients can access the Results Portal by going to <https://vetview2.vet.k-state.edu/LabPortal/> or by going to the Test Results section at [www.ksvdl.org](http://www.ksvdl.org).
- All passwords will have **expired** when you use the portal for the first time. If you are an existing **client** of KSVDL with on-line access, you will need to request a **reset** of your password by using the **Forgot Password** box as shown in the below screenshot. You will need to enter your existing username and registered email address in the highlighted box below.

K-State home » College of Veterinary Medicine » KSVDL » Online Catalog/Lab Portal

### KSVDL Online Lab Portal

Home Catalog Login

Login

Username:

Password:

Login

Forgot Password

Username:

Email:

Forgot Password

Register

Business Name:

First Name:

Middle Name:

Last Name:

Email\*:

Phone Number:

Username\*:

Password\*:

Re-Type\*:

Security Check\*:

Submit

- After information has been submitted and forgot password button has been clicked, you will receive an email with information about your new password.

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K-State home » College of Veterinary Medicine » KSVDL » Online Catalog/Lab Portal

### KSVDL Online Lab Portal

Home Catalog Login

Login

Username:

Password:

Login

Forgot Password

Username:

Email:

Forgot Password

Register

Business Name:

First Name:

Middle Name:

Last Name:

Email\*:

Phone Number:

Username\*:

Password\*:

Re-Type\*:

Security Check\*:

Submit

New password has been sent to the E-Mail address on file.

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- You will then go back to the main login screen and use your username and the new password that was emailed to you to log into the system.

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K-State home > College of Veterinary Medicine > KSVDL > Online Catalog/Lab Portal

**KSVDL Online Lab Portal**

Home Catalog **Login**

**Login**

Username:

Password:

Login

**Forgot Password**

Username:

Email:

Forgot Password

**Register**

Business Name:

First Name:

Middle Name:

Last Name:

Email:\*

Phone Number:

Username:\*

Password:\*

Re-Type:\*

Security Check:\*

Submit

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- Upon a successful login, you should be able to see your accession information and other details. However, we would ask that you first update your profile, by clicking on the profile link as shown.

Home Catalog Accession Patients **Profile** In In Logout

Search:  Received Date:  to  Search

Accession No	Reference No	Status	Charges	Received	Finalized	RDVM	Owner
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- Then update your information (if it is not already filled) and change your password.

**KANSAS STATE UNIVERSITY**

Search web, people, directories  
Browse A-Z Sign in ▾

K-State home > College of Veterinary Medicine > KSVDL > Online Catalog/Lab Portal

**KSVDL Online Lab Portal**

User Information

Business Name:

First Name:

Middle Name:

Last Name:

Email:

Phone Number:

Update

**Change Password**

Current:

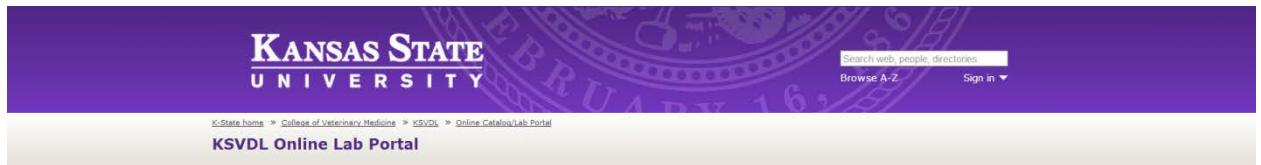
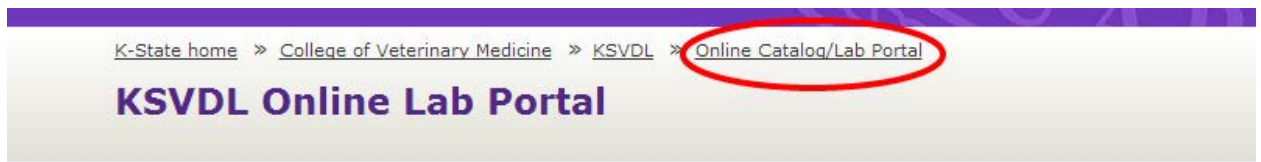
Password:

Re-Type:

Change Password

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- After you have changed their password and updated your profile, click on the below link to login again using your username and new password.



- Upon a successful login, you can now enter into the portal and view the results/status of your accessions as shown in the screenshot below.

Some things to note on the below screenshot:

- 1) The column information in blue are links that you can click to view further information.
- 2) **Links marked (eclipsed) in red under the Accession column are for viewing you accession case reports in PDF format.**
- 3) Links marked (eclipsed) in red under the Invoices column are for viewing the invoice details for that particular accession.
- 4) You can use the textboxes to search for the following fields as highlighted in purple:
  - Accession No
  - Reference No
  - RDVM
  - Owner Name

You can also enter the received date range (Marked No 2), if you know when the accession arrived at KSVDL.

Once you enter the required information, click on the search box (marked No 3) to view the results based on that search filter.

**KSVDL Online Lab Portal**

Home Catalog Accession Patients Invoices Profile Logout

1 Search 2 Received Date:  to  3 Search

Accession No	Reference No	Status	Charges	Received	Finalized	RDVM	Owner
08-06375	S200231	Finalized	\$42.00	Aug 06, 2027	Feb 06, 2008		
08-16518	062017	Finalized	\$15.50	Jun 20, 2017	Mar 12, 2008		
14-107677	097672	Finalized	\$77.00	Mar 28, 2014	Mar 01, 2014		
14-111702	099813	Working	\$0.00	Mar 27, 2014			
14-111701	098108	Finalized	\$0.00	Mar 27, 2014	Mar 27, 2014		
14-111700	098109	Finalized	\$0.00	Mar 27, 2014	Mar 27, 2014		
14-111699	098155	Finalized	\$0.00	Mar 27, 2014	Mar 27, 2014		
14-111673	047602	Working	\$0.00	Mar 27, 2014			
14-111669	090420	Finalized	\$0.00	Mar 27, 2014	Mar 27, 2014		
14-111668	098155	Finalized	\$0.00	Mar 27, 2014	Mar 27, 2014		
14-111666	046925	Working	\$0.00	Mar 27, 2014			
14-111665	098090	Review	\$0.00	Mar 27, 2014			
14-111664	098089	Finalized	\$0.00	Mar 27, 2014	Mar 27, 2014		

- You can also search for patient related information by clicking on the Patients link as shown in the screenshot below.

Home Catalog Accession **Patients** Invoices Profile Logout

Search:  Received Date:  to  Search

- You can search the patient screen by entering any one of the following fields on the text box:
  - Patient Name/ID
  - Case No / Medical Record Number/ External Lab Reference No
  - Species
  - Breed

Home Catalog Accession Patients Invoices Profile Logout

**Keyword Search**  Search

Name	Case No	Species	Breed	Sex

- After you have successfully accessed you results/case details, click on the logout button to exit out of the system.

Home Catalog Accession Patients Invoices Profile **Logout**

Keyword Search:  Search

- If you are a new client that needs to register for an account, you will need to fill in the Register box to request a new account. An email will be sent to KSVDL personnel indicating this new request.

The screenshot shows the KSVDL Online Lab Portal registration page. At the top, there is a purple header with the Kansas State University logo and a search bar. Below the header, the page title is "KSVDL Online Lab Portal". The main content area is divided into two sections: "Login" and "Register". The "Register" section is highlighted with a red border and contains the following fields: Business Name, First Name, Middle Name, Last Name, Email, Phone Number, Username, Password, and Re-Type. A security check image with the text "AVECE" is also present. The "Submit" button is at the bottom of the registration form.

Once the new information is received by KSVDL, it will be verified and upon successful verification; your account will be made active. Once this occurs you will receive an email with the link to the Results Portal letting you know your account is set-up is complete.